



City of Chillicothe, Ohio
Luke M. Feeney, Mayor

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The City of Chillicothe Civil Service Commission is accepting applications to establish an eligibility list for the following position:

WASTEWATER SUPERVISOR

UTILITIES DEPARTMENT

Non-Bargaining Unit

Starting Hourly Rate: \$22.79

APPLICATIONS ACCEPTED: April 14-April 28, 2021

NATURE OF WORK:

This is a responsible and administrative position calling for a professional attitude in the operations of the wastewater treatment facilities for the City at all times. Responsibility in this classification is for supervising and overseeing the work of all wastewater treatment plant personnel engaged in wastewater treatment plant operations, wastewater treatment plant maintenance, land application of sludge, pretreatment program and in wastewater quality laboratory testing. Administering the policies and procedures set forth by the City of Chillicothe in regard to subordinate personnel, the wastewater treatment plant facility and equipment, and in any and all related matters. Observing personally, and seeing that all OEPA standards are observed by subordinates in regard to wastewater treatment plant operations, plant equipment, laboratory testing, pretreatment, and the making of required reports as the person held responsible charge of this public wastewater supply system by OEPA.

ESSENTIAL JOB FUNCTIONS:

- * To regulate plant operations to meet federal, state and local standards to the best of its capability, set-up, maintain, and report on operations of the plant as required.
- * To lead and direct subordinates, make sensible decisions, and mediate disputes.
- * To take directions from superiors and to delegate work to others.
- * To formulate and administer a budget, prepare short and long-term goals, and prepare capital improvement projects.
- * To determine chemical, mechanical, and other supply needs for short and long-term needs.
- * To plan, assign, supervise, and inspect the work of plant personnel.
- * To write clear and concise reports, letters and work directives.
- * Must be able to stoop, bend, squat, walk up and down several flights of stairs and ascend and descend on ladders to evaluate overall performance.
- * Performs any number of unspecified duties in an emergency or as instructed by the Utilities Director
- * Performs related work as required.

REQUIRED EXPERIENCE

- * Extensive knowledge of wastewater treatment theory, wastewater treatment plant operations, wastewater treatment plant maintenance, wastewater quality laboratory testing, industrial wastewater, and the ability to supervise those engaged in the above-mentioned duties.
- * Extensive knowledge of modern equipment and methods used in wastewater treatment for good efficiency removals.

A full job description is available in the Human Resources Office.

The City of Chillicothe is an Equal Opportunity Employer