



CITY OF CHILLICOTHE
LUKE M. FEENEY, MAYOR

TAMRA J. LOWE
DIRECTOR OF HUMAN RESOURCES

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The City of Chillicothe Civil Service Commission is currently accepting applications to establish an eligibility list for the position of:

Wastewater Electrical-Instrumentation Technician I

Wages per current AFSCME contract

Application Period: September 25 - October 09, 2020

You may obtain an application online at

https://www.chillicotheoh.gov/departments/how_to_apply_for_employment.php

Completed applications must be sent via e-mail to HR@chillicotheoh.gov

NATURE OF WORK:

Responsible work in the maintenance of all Wastewater Treatment Plant electrical equipment and electronic instruments; lift grinder pump stations. Work performed with considerable independence and reports to the Wastewater Treatment Plant Supervisor.

ESSENTIAL JOB FUNCTION

- Plans and performs preventative, repair and regular maintenance on electrical controls, electrical gears, electrical instruments, chlorinators, laboratory instruments, and other plant related equipment.
- Maintains inventory of equipment and supplies.
- Prepares work reports.
- Maintains files and records of all repairs and maintenance performed on all instruments and equipment.
- Regular, punctual and predictable attendance is required.
- Performs related work as required or instructed by the Utilities Director.

CRITICAL SKILLS/EXPERTISE:

- Must demonstrate a good understanding, knowledge and skill of wastewater treatment plant electronic and electrical equipment in regard to its basic functions, its maintenance and its repair.
- Must possess good communication skills and able to work well with others and have good public relation skills.
- Must be able to perform the job functions with or without a reasonable accommodation.
- Requires the ability to work at heights, routinely lift objects up to ten pounds, occasionally lift objects up to fifty pounds. Stoop, bend, squat, ascend and descend ladders and stairs. May be exposed to extreme temperatures, loud noises, dust, fumes, and inclement weather conditions.

EQUIPMENT:

Hand tools, electrical power tools, digital volt meter, digital milliamp meter, o-scope, AC/DC amp meter, and computer. Any and all equipment necessary for electrical and instrument repairs.

REQUIRED EXPERIENCE/TRAINING:

- A high school diploma or G.E.D. equivalency.
- Valid Ohio driver's license and must remain insurable under the City's insurance.
- Degree in electronics or related field OR four years' experience in electrical or electronic maintenance; or any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities necessary to perform the job duties.
- Must pass a pre-employment physical examination as well as drug and alcohol test.

THE CITY OF CHILLICOTHE IS AN EQUAL OPPORTUNITY EMPLOYER