

Instructions to Bidders

Sealed bids will be received by the Service Director of the City of Chillicothe at the Office of Engineering/Building Department located on the third floor at 35 South Paint Street, Chillicothe, Ohio 45601, until 2:00 pm on Tuesday March 2, 2021 for Disposal of Rubbish, Disposal of Recycling, and Disposal of Rubbish and Recycling combined and collected by the Chillicothe Service department. Bids will be opened and read immediately thereafter.

Plans, Specifications, and bid forms may be secured at the Engineering Department. A deposit of \$10.00 will be required for each set of plans and specifications, check made payable to City of Chillicothe. The \$10.00 deposit is nonrefundable. **An electronic copy may be obtained free of charge by contacting the Engineering Office (Deborah Engelman, 740-773-8980 ext. 113, debbie.engelman@chillicotheoh.gov).**

All bidders must use the attached bid form. Bids must be presented in a sealed envelope clearly marked "Bid for Disposal of Rubbish, Bid or Disposal of Recycling, and Bid for Disposal of Rubbish and Recycling Combined."

Exceptions to the City's Specifications must be fully detailed on the enclosed Exception Sheet, and submitted with Bid Form. If none, bidder shall state such and Exception Sheet and submit with bid.

Each proposal must contain the full name and address of each person or company interested herein. The firm, corporation or individual name of a bidder must be signed by the authorized bidder, In the case of a corporation, the person signing must be authorized by the corporation to do so, and indicate their title. In the case of a partnership, at least one the managing partner must sign, and such person shall indicate that they are a member of the firm. In the case of an individual operation under a trade name, such individual shall sign the bid and shall indicate name under which the business is conducted.

Bids must accompany by certified check or bond in the amount of \$1,000 as a guarantee that if said bid is accepted, a contract will be entered into and its performance properly secured.

Check/bonds of unsuccessful bids will be returned after a firm contract is entered into with the successful bidder.

The City of Chillicothe is exempt from Ohio Sales Taxes and Federal Excise Tax. All prices shall be exclusive of all such taxes.

Before a bid is awarded, the City may request that a bidder furnish evidence satisfactory to the City that he has the necessary equipment, ability and financial resources to fulfill the conditions of the contract and specifications. Bidders must have at least three years' experience in the complete operation of sanitary landfill or resource recovery facility.

The successful bidder must carry public liability insurance with limits of at least \$2,500,000 bodily injury and property damage, said policy to include the City of Chillicothe as an additional named insured and said bidder shall comply with the requirement of all federal and state laws and regulations relating to Worker's Compensation, so the City of Chillicothe will not be liable in any way for any claim arising from the contract and any action taken thereunder. The successful bidder shall agree to indemnify and hold the City harmless from any and all liability, whether direct or indirect, including the cost of attorney's fees, as a result of this contract.

In case of default by the bidder for contractor, the City may procure the services from another source and hold the bidder or contractor responsible for any excess cost occasioned or incurred thereby.

The City or the contractor may terminate resulting contract at any time by either party giving thirty days written notice to the other part of the intention to terminate the contract.

By submitting a bid, each bidder is insuring that he is an Equal Opportunity Employer, and that his employees and applicant for employment are not discriminated against because of their race, creed, color, sex or national origin, By signing a contract with the City, the successful bidder guarantees that he complies with the above provision, and all other applicable state and federal laws regarding public contract work.

The council of the City of Chillicothe reserves the right to accept or reject any or all bids, or apportion thereof, and to waive any abnormalities or irregularities in the bids received and to accept and bid with it deems favorable.

***** NOTE TO PUBLISHER: Please insert the above notice in your paper on the following dates: 2/12/21, 02/19/21**