



The City of Chillicothe Civil Service Commission will be **Administering a Civil Service Examination** for the purpose of establishing an eligibility list for the following position:

POLICE OFFICER

City of Chillicothe, Ohio

POSTING PERIOD: Monday, July 31, 2017 thru Friday August 18, 2017

Completed applications will **ONLY** be accepted via **MAIL**. Your submission must include a **\$25 non-refundable application fee**. The application fee can be waived due to indigency upon submission of Fee Waiver form. Application and form are available on the City of Chillicothe's website at <http://www.chillicothe.com/> and the Police Departments website, at <http://www.chillicothe.police.com>.

***Applications must be mailed along with check or money order made payable to the City of Chillicothe. Mail to: Human Resources Dept, 35 South Paint Street, Chillicothe, Ohio 45601.**

***Must be postmarked on or before 8/18/17.**

EXAM DATE: Thursday, August 31, 2017 5:00 p.m. *PHOTO ID WILL BE REQUIRED.
Chillicothe High School Cafeteria (Enter thru the Middle School Entrance)
481 Yoctangee Parkway, Chillicothe, Oh 45601

AGILITY TEST: Physical Agility Test will be administered at a later date. Candidates with a current OPOTA certification will not be required to take the physical fitness test. Non-certified candidates will be notified by mail when a Physical Fitness test will be scheduled

*Veteran's credit given upon submission of your DD214 showing discharge as "honorable".

* Additional credit will also be given for submission of OPOTA Certification, Degree from a four-year accredited university, or a Law Enforcement or related Associate degree from an accredited college or university

*Must receive a passing score on both the exam and the agility test in order to qualify for the eligibility list.

NATURE OF WORK: Investigate complaints, crimes and traffic crashes, appropriate use of division facilities and equipment, enforcement of City Ordinances, state and federal laws and other regulations, write reports for input to division records system, perform public relations activities, maintain relationships with external agencies, maintain personal and professional competence and awareness.

REQUIREMENTS:

1. Must possess a High School Diploma or GED equivalent
2. Must be 21 years of age at the time of hiring
3. Must possess/maintain a valid Ohio Driver's License as a condition of employment
4. Must successfully complete Basic Peace Officer Certification Training within one year of hire.
5. Must pass a Police and BCI/FBI background check.
6. Must remain insurable under the City's Insurance Policy.
7. Must pass physical examination and extensive cardio pulmonary stress tests.
8. Must pass psychological examination
9. Must pass Ohio Peace Officer physical fitness requirements prior to appointment.

Questions may be directed to: Pamela Brown, Human Resources, pamela.brown@chillicotheoh.gov .
Captain Ron Meyers, Chillicothe Police Dept, ron.meyers@chillicotheoh.gov