



The City of Chillicothe Civil Service Commission will be accepting applications in order to establish an eligibility list for the following **full-time, part-time, and intermittent** positions within the City of Chillicothe, Ohio and Chillicothe City School District.

City of Chillicothe: LABORER & GROUNDSKEEPER

Starting Hourly Rate: \$15.83 Hr.

Chillicothe City School District: CUSTODIAN

Starting Hourly Rate: \$15.78 Hr.

APPLICATION PERIOD: September 24th – October 12th, 2018

- You may obtain an application in the Human Resources office located in the City Administration Building at 35 S. Paint Street, Chillicothe, OH 45601 and online at www.chillicothe.com.
- Completed applications and resumes may be submitted to the Human Resource offices between 8:00 a.m. – 4:00 p.m. Monday – Friday, emailed to pamela.brown@chillicotheoh.gov, or mailed to City Administration, Human Resources Dept, 35 S. Paint St. Chillicothe, OH 45601 and postmarked by 10/12/18.

NATURE OF WORK / ABILITIES:

- Mows lawns; maintains athletic fields; erects and makes minor repairs to equipment, bleachers, fences and other small structures
- Cleans facilities such as restroom, offices, floors, carpet etc, Knowledge of methods and use of cleaning materials, equipment, and supplies, and using safe work practices
- Digs ditches; shovels snow; loads and unloads trucks.
- Washes trucks; services trucks with gas, oil, and water, and assists in minor maintenance of trucks and equipment
- Operates miscellaneous power and hand tools, weed trimmers, mowers, and other equipment
- Picks up refuse and garbage and loads it in truck or load packer; sweeps streets and gutter; loads dirt from streets into trucks.
- Secures facilities and grounds for the purpose of minimizing property damage, loss and liability and ensuring safety at work site.
- Arranges furnishings and equipment for the purpose of providing adequate preparations for meetings and events.
- Performs other duties as assigned
- Work may be completed in extreme temperatures and severe weather
- Jobs are inclined to be routine and repetitive and carried out with only general supervision
- Significant physical abilities include lifting, carrying, pushing, pulling, stooping, reading, visual acuity, depth perception

Required:

- High school diploma, or equivalent of (G.E.D.)
- Must pass drug and alcohol test.