



CITY OF CHILLICOTHE
LUKE M. FEENEY, MAYOR

TAMRA J. LOWE
DIRECTOR OF HUMAN RESOURCES

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The City of Chillicothe is accepting applications in order to establish an eligibility list for:

UTILITIES WASTEWATER SUPERVISOR

Salary: \$22.34 - \$27.22 Hourly Pay Scale

Application Period: April 3, 2017 – April 21, 2017

Resume, application and a copy of Class III Wastewater Operator Certificate (All required) accepted by mail or in person between 8:00 a.m. - 4:00 p.m. at the Human Resources Office, 35 S. Paint Street until 4:00 p.m., or by email to tamra.lowe@chillicotheoh.gov

Responsibilities in this classification include: Supervising the work of all wastewater treatment plant personnel engaged in wastewater treatment plant operations, wastewater treatment plant maintenance, land application of sludge, pretreatment program and wastewater quality laboratory testing. Administering the policies and procedures set forth by the City of Chillicothe in regard to subordinate personnel, the wastewater treatment plant facility and equipment and any and all related matters. By personal observation, assuring that subordinates follow all OEPA standards in regard to wastewater treatment plant operations, plant equipment, laboratory testing and pretreatment. Preparing and filing required reports as the person held responsible by the OEPA for this public wastewater supply system.

Requirements:

- *High School diploma or GED
- *Valid Ohio driver's license and insurability under the City's fleet insurance
- * Class III OEPA Wastewater Operator's Certificate
- *Five years' experience in operating a wastewater treatment plant
- *Must submit to/pass a drug & alcohol test

Applications are available on the Civil Service Commission's page of the City's website at www.chillicothe.com and in the HR Office. **A COPY OF YOUR CLASS III WASTEWATER OPERATOR'S CERTIFICATE MUST BE FILED WITH YOUR RESUME.** Veteran's credit given upon submission of a legible copy of DD214 showing discharge as "honorable or under honorable conditions".

THE CITY OF CHILLICOTHE IS AN EQUAL OPPORTUNITY EMPLOYER